



Date: _____

Bank / Credit Union: _____

Address: _____

TO WHOM IT MAY CONCERN

RE: PAYMENT DEDUCTION FOR: _____ **AC#** _____

Please be advised that _____ is member of the above-named Credit Union, and request that the amount of \$_____ be deducted from his/her Account# _____ and remit to:

Tranquillity Credit Union, of No 5 Maraval Road, Newtown, Port of Spain.	
Bank Name: Republic Bank Limited	Branch: Promenade Center, Port-of-Spain
Account No.: 090754992301	Route No.: 010100903

This request should be effective from _____ and irrevocable unless cancelled in writing by the above-named Credit Union.

Please confirm that you have acceded to our request by returning the copy of this letter duly stamped and signed.

Thanking you for your prompt attention to this matter.

Yours Cooperatively,

For and on behalf of
TRANQUILLITY CREDIT UNION

Credit Union Representative

Member Signature